



**STATE OF MISSISSIPPI**  
HALEY BARBOUR, GOVERNOR

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

Kevin Upchurch  
EXECUTIVE DIRECTOR

**MEMORANDUM**

**TO:** Heads of All Departments, Boards & Institutions of Higher Learning

**FROM:** Laurie Pierce, Special Projects Officer *LAP*  
Office of Purchasing and Travel

**DATE:** January 23, 2009

**SUBJECT:** Mileage Reimbursement Rate

---

Section 25-3-41, Mississippi Code of 1972, mandates that State officers and employees traveling on official State business in their private automobile be reimbursed at the same rate federal employees are reimbursed for official federal business in private automobiles. The federal government has issued a rate of \$0.55 cents per mile, effective January 1, 2009. State officers and employees will be reimbursed at that same rate in compliance with Mississippi statutes.

If you have any questions, please do not hesitate to contact me at 601-359-3647 or e-mail me at [travel@dfa.state.ms.us](mailto:travel@dfa.state.ms.us).

:lap

A list of the maximum state reimbursement rates for high cost areas has been pre-calculated and is available on the OPT Travel Information website at: <http://www.dfa.state.ms.us/Purchasing/Travel/ConvertedRates.pdf>. If you cannot find the city you are looking for, locate the county and use the amount listed. If neither the city nor county is listed, the maximum state reimbursement rate is \$31.00/day.

**Note:** Travel to Alaska is considered within the continental limits of the United States and would be reimbursed at the maximum state reimbursement rate allowed.